



# WASC Limited-Term Revisit Training

- *School Process*
- *Visiting Committee Process*





## WASC 6-year Cycle: Limited Term

- **A Limited-Term is a one or two year term that results in a written progress report and revisit to serve as a warning that, unless prompt attention is given to these critical areas for follow-up, accreditation may be denied.**



# WASC 6-year Cycle: Limited Term

- The progress report and revisit shall focus on demonstrating that the school has:
  - made progress in addressing the critical areas for follow-up, especially through implementation of the schoolwide action plan.
  - improved student achievement relative to the expected schoolwide learning results and academic standards.



# WASC 6-year Cycle: Limited Term

- The revisit's recommendation and resulting Commission action will determine the future accreditation status of the school.
- The term options depend on where the school is within the WASC six-year cycle.



# Limited Term Process: Overview

- **School**
  - Preparation of a Progress Report
  - Procedures can be found on the WASC website:  
[www.acswasc.org/pdf\\_general/VisitAdditional\\_RevisitVisitProc.pdf](http://www.acswasc.org/pdf_general/VisitAdditional_RevisitVisitProc.pdf)



# Limited Term Process: Overview

- Visiting Committee
  - Typically a 1-day visit, 2-member team (2-1/2 days in Hawaii, Pacific Islands, and East Asia)
  - Visiting Committee Report and Term Recommendation (signed Ballot) presented to WASC Commission
  - Procedures/Template and VC materials can be found on the WASC website at: [www.acswasc.org/vc\\_revisit.htm](http://www.acswasc.org/vc_revisit.htm)



# Limited-Term Revisit: School Process



# School Progress Report

- The school should address:
  - all the critical areas for follow-up or major recommendations identified during the previous full visit and any additional visits

*NOTE: School report sent to Visiting Committee 4-5 weeks prior to revisit.*



# School Progress Report Format

## Section I: Student/Community Profile

- Updated Profile from Self-Study, including student demographic and achievement data for a 3 year period (*see Task 1 of the Focus on Learning book for contents*)
- Include Summary of Data Implications and Identified Critical Academic Needs and Key Questions



# School Progress Report Format (cont.)

## Section II: Significant Changes and/or Developments (since last full self-study)

## Section III: School Follow-up Process

### Comments on...

- school's implementation/monitoring of the schoolwide action plan.
- preparation of annual progress reports



# School Progress Report Format (cont.)

## Section IV: Schoolwide Action Plan Update

### Comments on...

- the accomplishment of each schoolwide action plan section—reference critical area(s) of follow-up addressed through each section
- evidence supporting how each area has impacted student achievement
- progress and supporting evidence on critical areas of follow-up not included in the plan

### Appendix

- modified annual schoolwide action plans since prior full visit



# Limited-Term Revisit: Visiting Committee Process



# Visiting Committee Process

## The Visiting Committee chair ...

- reviews the WASC criteria
- refers to the previous self-study/visiting committee reports and action plans
- obtains as much evidence as possible ahead of time along with school report, including current student/community profile
- uses the critical areas for follow-up and the school's action plan as areas of focus for visit



## Visiting Committee Process (cont.)

### The Visiting Committee chair ...

- works with principal/self-study coordinator to determine the schedule for the visit.
- communicates all information to the VC members, .
- submits expenses to WASC office for reimbursement. (Overnight hotel stays usually not associated with a one-day revisit—longer revisits decided on case by case basis)



# Sample Schedule for Visit

## Sample WASC One-Day Revisit Schedule

8:00 am	Meeting with site administration
8:30 am	Meeting with leadership/follow-up team
9:30 am	Meeting with parents
10:30 am	Classroom visitations
Noon	Lunch with students
1:00 pm	Visiting Team works to complete report
2:30 am	Exit meeting with site leadership



# Visiting Committee Report Format

## **I: Introduction**

- **General comments about the school and its setting and the school's analysis of student achievement data**
- **Significant changes or developments that have affected the school since the last visit**

## **II: Follow-up Process**

- **Brief comments about the school's process for follow-up**



# Visiting Committee Report Format

## **III: School's Progress on Critical Areas for Follow-up**

### **A: Comments..**

- accomplishment of each schoolwide action plan section, showing how the critical areas for follow-up have been incorporated**
- impact on student achievement**
- progress on critical areas for follow-up not included in plan**

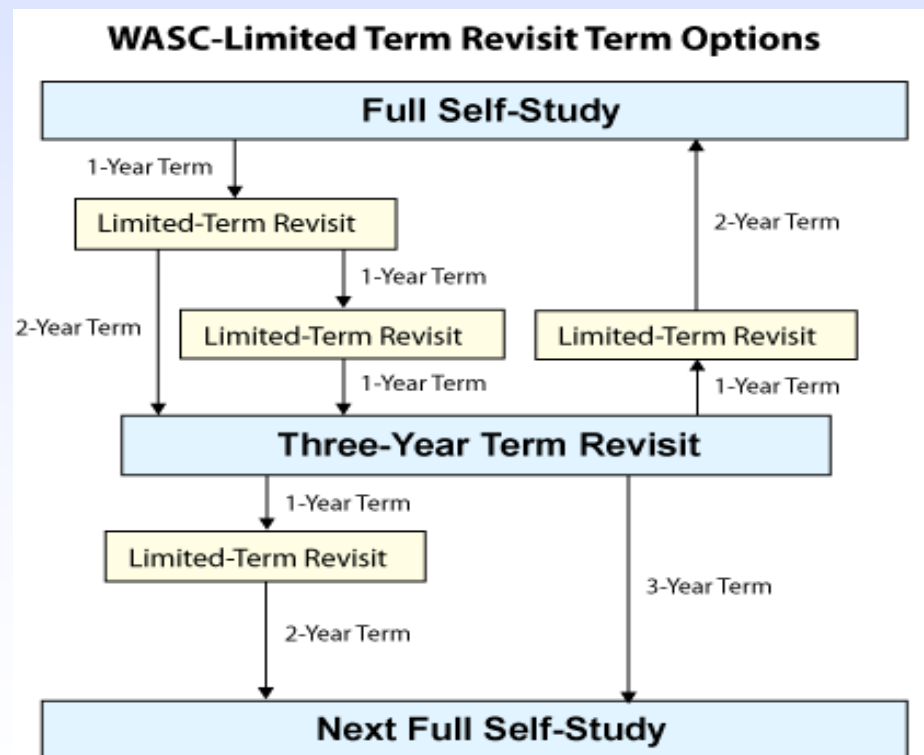
### **B: Recommendations, if any**

### **C: Commendations Related to Progress, if any**



# Term Recommendation Options

- The term options based on where the school's current term is in relation to the WASC six-year cycle.





## Term Recommendations: Options (cont.)

- **Current One-Year Term after Full Visit:**
  - **One Year** (if granted, next options one, two or denial)
  - **Two Years** (if granted, next options one or denial)
  - **Denial**

**NOTE: All Limited Term Schools have a Three Year Revisit**



# Term Recommendations: Options (cont.)

- **Two-Year Term after Full Visit:**
  - **One Year** (if granted, next options one or denial)
  - **Denial**

**NOTE: All Limited Term Schools have a Three Year Revisit**



# Term Recommendations: Options (cont.)

- **Fourth Year Revisit (after Three Year Revisit)**
  - **Two Years**
  - **Denial**



# Post-Visit Information

- **The Visiting Committee chair**
  - sends a copy of the Visiting Committee Report to the school.
  - sends the signed ballot and justification statement to WASC
  - asks the school to send ten (10) copies of the Visiting Committee Report to WASC
  - informs the school official notification of the term forthcoming after the next WASC Commission meeting.